**The National Examinations Council invites nationals of Trinidad & Tobago to register for Level II (Craft) Examinations in the following Courses:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Air Conditioning and Refrigeration Craft |  |  |
|  | Auto and Diesel Craft |  |  |
|  | Electrical Installation Craft (Electrical Wireman) |  |  |
|  | Electrical Installation Craft (Industrial Electrician) |  |  |
|  |  |  |  |

**Please read the guidelines overleaf carefully. Application forms which are not completed in accordance with these guidelines will NOT be processed.**

Candidates must indicate which Centre they will prefer to write Examinations in Trinidad and Tobago:

**Please tick the appropriate box (✔)**

Diego Martin Pleasantville P enal Tobago

|  |
| --- |
| **Two (2) passport sized photographs certified by the Recommender are to be submitted**  **Forms to be submitted in DUPLICATE** |

**GENERAL INFORMATION:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME**  **(BLOCK LETTERS)** | **SURNAME:** | | | **FIRST NAME:** | |
| **DATE OF BIRTH:** | | **BIRTH PAPER**  **PIN #:** | | | **ID/PP/DP #:** |
| **POSTAL ADDRESS:** | | | | | |
| **CONTACT #:** | | | **EMAIL:** | | |
| **LAST INSTITUTION ATTENDED:** | | | | | |
| **HIGHEST LEVEL OF QUALIFICATION ATTAINED:** | | | | | |

## APPLYING TO WRITE: (SEE OVERLEAF FOR SUBJECTS IN COURSES)

|  |  |  |
| --- | --- | --- |
| **COURSE** | **SUBJECTS** | |
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**FEE PAYMENT:**

I attach my receipt No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for $ \_\_\_\_\_\_\_\_\_\_\_\_ which represents payment for entry fee and \_\_\_\_\_\_\_ subjects. (See Fee Structure Overleaf).

**DATE OF APPLICATION APPLICANT’S SIGNATURE**

**REFERENCE:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Status/Rank:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ELIGIBILTY:**

**Private Candidate** is one who has never been certified at the Craft Level and above.

Applicant must:

* be at least 25 years old and possess a minimum of 5 years work experience in the field.

**OR**

* be at least 18 years old and possess a Level I (Pre-Craft) certification or equivalent, with a minimum of two (2) years work experience in the field.

All applicants must provide documentary proof of work experience and may be required to attend an interview at the NEC’s office, Ministry of Education Tower A Level 11.

**The following documents must be attached to this application form:**

* A letter of Recommendation from present or past employer certifying your work experience / copy of your Level I certificate or equivalent.
* 2 passport sized photographs certified by the Recommender.
* The original receipt (please retain a copy) for payment of fees with the name of the course and subject(s) written at the back.
* A copy of the birth certificate with affidavit (where necessary).
* A copy of National Identification (ID, DP or Passport)
* Duplicate of signed application form

**Deadline for submission of application with receipt: Friday 28th March, 2025.**

**COURSES AND SUBJECTS:**

1. **Air Conditioning & Refrigeration –** Applied Mathematics, Applied Science, Technical Drawing and Blueprint Reading, Electrical Theory, Workshop Theory and Practice, Air Conditioning and Refrigeration Theory and Communication.

1. **Auto and Diesel** – Applied Science, Auto Vehicle Technology I, Auto Vehicle Technology II, Applied Mathematics, Technical Drawing and Blueprint Reading and Communication.

1. **Electrical Installation (Electrical Wireman)** – Applied Science, Electrical Drawing and Blueprint Reading, Electrical Theory, Applied Mathematics and Communication.

1. **Electrical Installation (Industrial Electrician)** – Applied Science, Electrical Drawing and Blueprint Reading, Electrical Theory, Applied Mathematics and Technical English.

|  |  |  |
| --- | --- | --- |
| **FEE PAYMENT: To be paid at any District Revenue Office in Trinidad & Tobago.** | | |
| **LEVEL II (CRAFT) COURSES:** | **Entry Fee: $25.00** | **Fee per Subject: $15.00** |

**NOTE: The original receipt must be attached to this application form. Please write the name of the**

**course and subject(s) at the back of the receipt for payment of fees.**