

**THE NATIONAL SCHOOLS DIETARY SERVICES LIMITED**

#23B Camden Road, Unit 1 Couva 550627

636-8922/0560 ext. 224/234/251/252

**INVITATION TO BID**

1. The National Schools Dietary Services Limited (NSDSL), the State-owned Enterprise responsible for the School Nutrition Programme in Trinidad, invites suitably qualified Firms/Individuals to submit Bids for the following:

No.	ITB Title and Reference #	ITB Issue Date	Submission Deadline Date & Time	Line of Business
1	The supply and delivery of meals under the School Nutrition Programme Trinidad ITB# NSDSL/ASPPA/24-25/001	Thursday 07 <sup>th</sup> November 2024	Thursday 19 <sup>th</sup> December 2024 10:00 a.m. (AST)	Catering Services #90101603

2. The Invitation To Bid is open to suitably qualified and experienced providers of the services described in the above table in Trinidad and Tobago.
3. Interested Firms / Individuals can obtain the Invitation To Bid (ITB) documents in either of the following ways:
- i. Requesting an electronic copy by emailing [administration@nsdsl.gov.tt](mailto:administration@nsdsl.gov.tt).
  - ii. Obtaining a printed copy at no cost from the NSDSL’s office located at #23B Camden Road, Unit 1 Couva 550627 between the hours of 8.00 am to 4.00 pm Monday to Friday.

All applicants are required to provide the following information:

- iii. The Firm’s/ Individual’s business name, address, telephone number and email address; and
  - iv. The name, designation, email address and direct contact number of the designated representative for the purpose of the Tender
4. The contracts will be awarded in accordance with the pre-defined evaluation methodology outlined in the ITB. The services to be provided will be governed by the terms and conditions outlined in the respective ITB document. Interested Firms/ Individuals must be pre-qualified on the Office of Procurement Regulation (OPR) Depository for Line of Business: Catering Services UNSPS Code 90101603 at Level 2 (\$100,001 - \$2,000,000) or Level 3 (\$2,000,000.01 - \$10,000,000.00) before the submission deadline of Thursday 19<sup>th</sup> December, 2024 at 10:00 a.m.
5. Bids must be completed and submitted in accordance with the instructions outlined in the ITB documents and must be accompanied by all the required documents. All documents with expiry dates must be valid at the time of submission.
6. Bids shall be submitted physically, in accordance with the instructions of the ITB documents. Firms/ Individuals are strongly advised to ensure Bids are submitted well in advance of the deadline, to mitigate the risk of the Bids being rejected.
7. Bids delivered in accordance with the instructions in the ITB documents will be opened publicly on the same day shortly after the submission deadline of Thursday 19<sup>th</sup> December, 2024 at 10:00 a.m.
8. The NSDSL reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by the Bidder in submitting a Bid.
9. Failure to comply with any of these instructions or not submit any mandatory documents will result in Bids not being considered.
10. All queries can be emailed to [administration@nsdsl.gov.tt](mailto:administration@nsdsl.gov.tt) by Friday 06<sup>th</sup> December, 2024 at 4:00 p.m. (AST).

**Named Procurement Officer**  
**NSDSL**