



Government of the Republic of Trinidad and Tobago

MINISTRY OF EDUCATION

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OPERATIONAL MANUAL FOR THE REGISTRATION OF PRIVATE SCHOOLS

(FOR ECCE, PRIMARY AND SECONDARY SCHOOLS)

Table of Contents

RATIONALE	3
TIMELINE FOR REGISTRATION.....	4
PROPOSED TIMELINE	4
APPLICATION FOR REGISTRATION OF A PRIVATE SCHOOL	5
VERIFICATION PROCESS AND SITE VISIT.....	7
TIMELINE FOR REGISTRATION PROCESS	9
REGISTRATION CERTIFICATES	10
RENEWAL OF REGISTRATION CERTIFICATES.....	10
MONITORING AND ENFORCEMENT	11
ANNUAL SUBMISSION FROM PRIVATE SCHOOLS.....	12
ANNUAL INFORMATION TO BE PROVIDED BY PROPRIETORS.....	12
ANNUAL STATISTICAL RETURN (ASR).....	12
CHANGE OF INFORMATION.....	13
TRANSFER OF OWNERSHIP FOR A PRIVATE SCHOOL.....	14
EXCERPT OF EDUCATION ACT CHAP 39:01 OF THE LAWS OF THE REPUBLIC OF TRINIDAD AND TOBAGO RE: REGISTRATION OF PRIVATE SCHOOLS	15
STATUTORY DECLARATION – REGISTRATION OF A PRIVATE SCHOOL	19
SITE VISIT SUMMARY REPORT RE ASSESSMENT FOR PRIVATE SCHOOL REGISTRAION	22

RATIONALE

The Office of the Director of School Supervision and Management has had the responsibility for the registration of all Primary and Secondary private schools and for the maintenance of all private schools for the ECCE, Primary and Secondary. The process used to approve the registration of ECCE schools differed slightly to that done for the Primary and Secondary schools. The development of a standardised registration process for ECCE and Primary/Secondary private schools was deemed necessary to ensure quality across the educational levels.

For schools that are in existence and already registered, a re-registration was not required in the original system. As a result, the registration of schools (as far back as 1952) remained in force with no review date until 2014 when the Office of the DSS did a review of the Private School Register. Letters were sent to the registered schools on the listing to get a response as to whether they were still operational or not. Of the 591 registered schools on record, letters for 436 were returned with the remarks of unknown, moved but did not leave address, unclaimed, etc. Of the letters that were responded to, 15 schools announced that the schools were closed, and 140 schools stated that they were still in operation. Since 2014, there has been no further follow up with the 140 registered schools to ascertain that they are still functional or that they still meet the required standards for physical structure, safety issues, changes in staff qualification or services offered. It should be noted that additional registration took place up to 2018 and there are now 197 schools currently registered (Pre-primary. Primary and Secondary)

Apart from standardising the process for ECCE and Primary/Secondary, the new registration system addresses the above highlighted issue as registration certificates of private schools will have an end date after which schools will be asked to renew their registration. This will allow for regular assessment of schools to ensure that schools are maintaining the required standards.

The new registration process entails all schools registering and being issued new Registration numbers and new registration certificates. Schools that have previously registered will be required to re- register with the new system. Existing private schools that were never registered will be expected to register their

schools in keeping with legal requirements. The Registration process is contained in the “Policy for Registration of Private schools.”

TIMELINE FOR REGISTRATION

A three (3) year moratorium has been provided to existing private proprietors in order to meet the requirements of the Policy for Registration of Private Schools in Trinidad and Tobago. As outlined in the policy entitled Policy for the Registration of Private Schools in Trinidad and Tobago section 5.0, the moratorium will commence on the date that the Policy takes effect and registration opens. This will be after completion of the registration sensitisation sessions and the private proprietors would be aware of the updated Policy for the Registration of Private Schools in Trinidad and Tobago (draft attached).

PROPOSED TIMELINE

- Registration Town Hall sensitisation sessions- October 2023
- Re-Registration from October 2023 for schools that were previously registered
- Registration opens for other unregistered schools from December 2023 (Date to be announced)

The registration process has been separated into two phases for the following reason, 1) to manage the large number of applications that is anticipated in the first instance; 2) to facilitate reasonable timelines for processing applications from date of submission by starting with the registration of existing schools first, as site visits and assessment reports will require some time;

3) to manage the registration process, it is felt that schools that had followed the regulations by having their schools duly registered in the past, should be in the first batch/phase and be given the first opportunity to do their re- registration

As such an invitation for previously registered schools to apply for re-registration will be advertised on the MoE website with the list of one hundred and ninety-seven (197) schools currently on record. This will be sent out in September 2023. A 2-month period will be allocated to treat with such schools, after

which an announcement will be made on the website in November 2023, that registration is now open for all other schools to apply.

APPLICATION FOR REGISTRATION OF A PRIVATE SCHOOL

1. All private schools operating in Trinidad and Tobago must be registered with the Ministry of Education in accordance with the Education Act Chap 39:01.
2. Written approvals must be obtained from the following agencies confirming the suitability of the building in question for use as a school.
 - i. Water and Sewerage Authority (WASA) –
 - *Completion certificate for internal plumbing system*
 - ii. Electrical Inspectorate (Public Utilities Commission) –
 - *Inspection Certificate of Approval in accordance with the [Electricity Inspection Act, Chap 54:72]*
 - iii. Trinidad and Tobago Fire Service –
 - *Inspection of Premises for Certification (Fire Service Act, Chapter 35:50)*
 - iv. Ministry of Health –
 - *Sanitary and aesthetic conditions of the premises inspected in compliance with the Public Health Ordinance Chapter 12, No. 4.*
 - v. Ministry of Planning and Development, Town and Country Planning Division - Town and Country Planning approval
3. All teachers employed at private primary and secondary schools must be registered with the Ministry of Education, in accordance with the Education Act.
4. All private schools must also register their business with the Ministry of Legal Affairs and submit the certificate with the application.

The following procedure must be adhered to enable the prompt processing of the application:

- The provider will access and complete the Online Registration Application Form via the following website: www.moe.gov.tt
- The following supporting documents must be uploaded:
 - A completed Statutory Declaration (Appendix 1).
 - Copies of written approvals from relevant agencies mentioned at “2.”
 - Police Certificate of good character for all members of staff.
 - Certificate of Business Registration from the Companies Registry, Registrar General’s Department and Ministry of Legal Affairs.
 - Copy of Letter of Notification to Children’s Authority – A proprietor managing or intending to manage a nursery or day care on the premises of a school, or ECCE centre is required to notify the Children’s Authority of Trinidad and Tobago in writing.
 - The listing of all curricular activities - the curriculum to be followed must consider the ages and aptitudes of the students and therefore should cover all year groups at the school.
 - The course outline inclusive of contents of courses offered and the relevant Class and Teacher timetable, (a daily schedule for the ECCE level).
 - A list of teachers and their qualifications - note that all primary/secondary school teachers employed within a private primary/secondary school must be registered with the Ministry of Education and have a Teachers Registration Number.
 - Copies of teachers’ certificates and resumes.
 - Information on the number of classes per year group, the proposed class size, positions, and number of personnel in each position (see MoE’s Policy on acceptable ratios)
 - A plan showing the layout of the school premises;
 - Framework for the evaluation of pupils’ performance;
 - Policy on behaviour, setting out amongst other matters, the sanctions to be adopted in the event of pupil misbehaviour (*refer to the National School Discipline Matrix*)
 - Healthy and Safety Policy.

Incomplete applications or applications which do not include all the necessary documentation listed below will not be processed.

- Registration at one location does not give the right to operate at other locations.

Once the registration documents have been submitted, an automated acknowledgment email will be sent to the applicant. The application will be simultaneously sent to a dedicated registration email address which will be the responsibility of the Office of the Director of School Supervision. An assigned person will be responsible for checking said email address and downloading the submitted documents. All submitted applications will be checked to ensure all documents uploaded are in fact what was listed. An application number is assigned, and the applications will then be sent out to the relevant districts/ ECCE Division. A record of applications sent out will be maintained.

VERIFICATION PROCESS AND SITE VISIT

Personnel from the districts/ECCE Division will ensure that the submissions are in keeping with the required standards and criteria set out in the policy. The Curriculum Personnel of the District Leadership Team (DLT) will be responsible for the assessment of the qualification of the staff and the curriculum offered for Primary and Secondary schools. ECCE personnel will assess for ECCE schools in collaboration with Curriculum Personnel where necessary.

A site visit will be done where information on the Application form and copies of all documents that were submitted, can be authenticated, and verified. Areas to be assessed at the site visit are:

- Particulars of the school's arrangements to safeguard and promote the security and welfare of pupils at the school;
- Particulars of the school's arrangements to ensure that relevant health and safety laws are complied with such as the safety, preservation of health, and the prevention of the spread of disease among students;
- Procedure for the handling of complaints from parents of pupils.
- Suitable toilet and washing facilities for the sole use of pupils;

- Suitable changing accommodation and showers for pupils aged 11 years or over who receive physical education;
- Suitable accommodation for the medical and therapy needs of pupils;
- Suitable drinking water facilities;
- Suitable outdoor space to enable physical education in accordance with the school curriculum and pupils to be able to play outside;
- Suitable maintenance schedule for school equipment such as gym equipment, playground equipment, etc. and appropriate systems and staff to guarantee the safety of pupils.
- The size of the classrooms and their equipment;
- The number of children that may occupy each classroom;
- The necessary toilet facilities provided;
- The registers and other records to be kept by Proprietors of Private Schools, said particulars to be provided to the Minister;
- The general suitability of the premises;
- The suitability of the curriculum and courses and methods of instruction; and
- Any other general comments/recommendations for more effectively carrying out the provisions of the Education Act, Chap. 39:01 Act, the Occupational Safety and Health Act, Chap. 88:08 and the Children's Community Residences, Foster Care and Nurseries Act, 2000 and other pieces of legislation relating to the welfare and safety of children with respect to Private Schools.

For schools that have the ECCE levels and Primary/Secondary levels, the application will be sent to the District. The Supervisors of the District will contact the ECCE Division to receive feedback on the ECCE aspect of the school whilst the DLT will assess that of the Primary/Secondary. The site visit team will comprise the relevant DLT members as well as ECCE personnel. A Summary Report (Appendix 2) with recommendations will be made by the site visit team along with the feedback on the Application Form and submitted to the Office of the DSS.

If the requirements are not met and the registration is not recommended, the proprietor will be notified and given three (3) months in which to meet the criteria set out in the policy. Failing to do so will result in the application being recorded as unsuccessful. If an application is unsuccessful, the Ministry, through the office of the DSS, shall issue correspondence setting out the reasons for rejecting the application. An application may be re-submitted but should only be done once the institution is able to show that the school is likely to meet the stipulated standards.

TIMELINE FOR REGISTRATION PROCESS

(Maximum time – 10 weeks)

Activity	Details	Timeline (Week per activity)
Application submission	Applicants submit their applications through the designated channel via the online portal.	
Application screening	<p>Designated personnel at the DDS office will be responsible for reviewing applications and supporting documents to ensure they meet the requirements as outline in the Policy for the Registration of Private Schools in Trinidad and Tobago.</p> <p>Once it meets all the requirements an application number will be assigned.</p> <p>The applications and corresponding documents will be sent to the relevant districts related to Primary/Secondary or to the ECCE Division</p> <p>Incomplete applications or applications that do not meet the requirements will not be processed. The proprietor will be contacted and informed.</p>	1-2 weeks
Assessment of qualifications of staff	<p>Curriculum personnel of the District Leadership Team (DLT) will be responsible for assessing the qualification of the staff and curriculum offered for the Primary and Secondary Schools.</p> <p>ECCE applications will be assessed by Curriculum Facilitators and other assigned staff.</p>	3 - 4 weeks

Site Visit and verification of documents	<p>Primary/Secondary applications and supporting documents will be verified at the site visit. Primary and Secondary school site visits will be undertaken by the DLT team, with ECCE personnel included if ECCE is included in the higher levels.</p> <p>ECCE personnel will be responsible for conducting site visit to ECCE Centres.</p>	1 - 2 weeks
Site Visit Report	<p>Site visit team will submit a summary report to the Office of the DSS, with feedbacks and recommendations. A favourable report that recommends the registration of the school, the DSS office will issue a MOE approved registration certificate to the proprietor through the relevant District of ECCE Division.</p> <p>Schools who receive an unfavourable report will be notified and given three (3) months in which to meet the criteria set out in the policy. Failing to do so will result in the application being recoded as unsuccessful.</p>	1-2 weeks

REGISTRATION CERTIFICATES

- Upon receipt of the report that recommends the registration, the DSS Office will issue a registration number with a registration certificate (Appendix 3) to the proprietor through the relevant District/ECCE Division.
- The District/ECCE Division will be responsible for forwarding the registration certificate to the proprietor.
- The DSS Office will maintain a register of all registered private schools that have been issued certificates. This will also be published on the Ministry's website. The specific Register for ECCE and Districts will be made accessible to relevant districts or ECCE Division

RENEWAL OF REGISTRATION CERTIFICATES

All certificates will have an expiry date of 5 years after date of issue. All registered schools will be expected to renew registration certificates after a 5-year period. This will entail resubmission of all

documents and application form after which, the standard application procedure as described above will be followed.

MONITORING AND ENFORCEMENT

The Ministry shall establish a Monitoring and Evaluation Unit to, inter alia,

- i. develop procedures for implementation and monitoring of this policy;
- ii. assist in the assessment of applications for registration of private schools;
- iii. conduct regular site visits to private schools to ensure compliance with the conditions of registration;
- iv. where applicable, recommendations for the institution of connective measures or de-registration, on the invoking of penalties under the Education Act;
- v. ensure that the Ministry of Education adheres to its obligations under the Education Act and this policy as they relate to private schools.

Registered schools will be monitored by school inspectors. These inspectors are expected to be part of the Monitoring and Evaluation Unit. Any issues raised will be brought to the attention of the Private School Registration Unit. Annual submissions of the private schools will be checked by the Private School Unit at the DSS Office. ECCE returns will be sent to ECCE Division for monitoring. For primary and secondary schools, the monitoring of the submissions will be done by the Private School Registration Unit.

ANNUAL SUBMISSION FROM PRIVATE SCHOOLS

Submissions	Details	Dates	Responsibilities of MOE Divisions
Previous school year documentation	By September of each year proprietors shall submit the following documents in respect of the previous school year	First week in September	DSS/ECCE Division – To review the documents submitted to ensure continued compliance.
Annual Statistical Returns (ASR)	Student and teacher data as at November 30 th of that academic year	Deadline submission date will be communicated by MOE.	EPD

ANNUAL INFORMATION TO BE PROVIDED BY PROPRIETORS

By September of each year proprietors shall submit the following documents in respect of the previous school year, containing the following particulars:

- The number of days during which the school was opened;
- The number of pupils on roll at the end of the school year;
- The average attendance for the school year; and
- The percentage of attendance of the total possible attendances for the pupils on roll.

ANNUAL STATISTICAL RETURN (ASR)

- Proprietors shall be required to submit the Annual Statistical Return (ASR) (Appendix 4), that reflect students' and teachers' data as of November 30 (deadline date for submission will be communicated by the Ministry of Education)
- ASR data must be submitted to the Educational Planning Division at edustats@moe.gov.tt and the Educational District Office in which the school is located:

- Caroni caronidistrict@moe.gov.tt
- North Eastern need.district@moe.gov.tt
- Port of Spain and Environs posdistrict@moe.gov.tt
- St. George East stgeorgeeastdistrict@moe.gov.tt
- St. Patrick stpatrickdistrict@moe.gov.tt
- South Eastern southeasterndistrict@moe.gov.tt
- Victoria victoriaeducationdistrict@moe.gov.tt
- Tobago administrator@thadert.gov.tt

Should a school remain closed for longer than thirty (30) consecutive days, save and except for holidays in any one year, the proprietor shall furnish the Ministry with a supplemental return giving the reasons for the closing of the school and the period the school is likely to remain closed. If the proprietor subsequently desires to reopen the school, a new return containing the particulars referred to at 6.3 above shall be submitted before the school is reopened. The registration of a private school that remains closed for longer than a period of one (1) year shall be deemed to have been cancelled.

CHANGE OF INFORMATION

1. Whenever there is any change in the ownership or location of a school, or any modification in respect of any of the prescribed particulars, the proprietor shall immediately furnish the Ministry with a supplemental return containing the correct particulars.
2. The Ministry of Education may request an inspection to inform its decision relating to any material change. A material change will not normally be approved if a school is at the time subject to regulatory action because it was not meeting the standards relevant to the material change in question. A material change is:
 - i. a change of proprietor (this does not include a change of chairman of a proprietor body when the body itself is not changing)
 - ii. a change of school address
 - iii. a change in the age range of pupils

- iv. a change to the maximum number of pupils, and
 - v. a change to admit boys only, or girls only, or become co-educational.
3. An application for approval for any material change must be made by the proprietor or in the case of a change of proprietor, by the proposed new proprietor. Applications may be made online via the Ministry of Education's website.
 4. Where a material change is made without seeking approval, the Ministry may remove the school from the Register of Private Schools.
 5. Relocation voids the registration of a school. The proprietor shall be required to reapply for registration, such application to be considered by the Ministry in the context of the Act and this policy.

TRANSFER OF OWNERSHIP FOR A PRIVATE SCHOOL

The following documents must be submitted:

1. Letter from previous owner indicating transfer of ownership.
2. Signatures of both parties should be on document (1 above) as well as an address and contact number of proposed owner.
3. Copies of Identification of both parties should be presented.
4. Copies of Teacher's Registration Number and Resume should be submitted if the proposed owner will be among teaching staff.
5. If the proposed owner wants to change the name of the school, the new name must be registered with the Ministry of Legal Affairs and the original as well as a copy of the registration document submitted for verification.

EXCERPT OF EDUCATION ACT CHAP 39:01 OF THE LAWS OF THE REPUBLIC OF TRINIDAD
AND TOBAGO RE: REGISTRATION OF PRIVATE SCHOOLS

PRIVATE SCHOOLS

30. *Subject of this Act, no person shall keep or continue to keep a private school unless the school and the proprietor are registered in the Register of Schools required to be kept under this Act.*
31. (1) *The Minister shall cause to be kept in such manner as may be prescribed, a Register of Private Schools, to be known as “the Register”.*
- (2) *There shall be entered on the Register every private school established before or after the commencement of this Act in respect of which an application for the purpose is made in the prescribed form and as regards which the Minister is satisfied that the requirements of this Act and the Regulation are satisfied.*
32. (1) *A copy of the Register certified correct by the Minister shall be published in the Gazette before the expiration of six months from the commencement of this Act and the Minister shall from time to time as occasion requires certify and publish in the Gazette any additions or amendments thereto.*
- (2) *A copy of the Register or any amendments thereto shall be conclusive proof of the schools that are private schools for the purposes of this act.*
33. (1) *If in the opinion of the Minister a private school which is on the Register has ceased to be conducted in accordance with the requirements of this Act and the Regulations, he may, where no action has been taken to rectify the deficiencies within such time as the Minister may allow, cancel the registration of the school upon giving three months’ notice thereof to the proprietor.*

(2) A proprietor upon receipt of the notice of cancellation of the registration of his school under this section may, at any time before the date on which the cancellation takes effect, appeal in the prescribed manner to a court of summary jurisdiction against cancellation.

(3) On any such appeal the appellant and the Minister, as respondent, may appear personally or may be represented by some other person or by counsel or solicitor.

(4) The court shall hear and determine the appeal and make such order as it thinks just having regard to the merits of the case and the public welfare.

(5) Where an appeal is dismissed, cancellation of the registration shall take effect from the date of making of the order or upon the expiration of the notice referred to in subsection (1), whichever is the later date.

34. *(1) Whenever there is any change in the ownership of the school or its location, or any modification in respect of any of the prescribed particulars, the proprietor shall forthwith furnish the Minister with a supplemental return containing the correct particulars.*

(2) If a private school remains closed for a longer period than thirty consecutive days (except for regular holidays), not exceeding twelve weeks, in any one year) the proprietor shall furnish the Minister with a supplemental return giving the reasons for the closing of the school and the period the school is likely to remain closed, and if subsequently the proprietor desires to reopen the school, a new return containing the particulars referred to in subsection (1) shall be furnished to the minister before the school is re-opened. The registration of a private school that remains closed for longer than a period of one year shall be deemed to have been cancelled.

(3) In the month of September in each year every proprietor of a private school shall furnish the Minister with a return in respect of the previous school year containing the following particulars: -

- a) The number of meetings during which the school was opened;*
- b) The number of pupils on roll at the end of the school year;*
- c) The average attendance for the school year;*
- d) The percentage of attendance of the total possible attendances for the pupils on the roll.*

35. No person shall be employed in a private school as a teacher therein, unless his name is registered on the Teachers' Register.

36. (1) A proprietor of a private school who:-

- a) Fails to furnish the returns required by this Act or the Regulations, and in the manner so required;*
 - b) Furnishes a return which he knows or ought reasonably to have known to be false or misleading in a material particular; or*
 - c) Knowingly employs as a teacher any person who is disqualified under section 35 to act as such or permits such person to act as a teacher.*
- Notwithstanding section 33, where a proprietor is convicted of an offence under subsection (1), the registration of the school is liable to be cancelled from the expiration of the time for appealing against conviction, therefore if no appeal against such conviction has been made or as from the dismissal of the appeal, as the case may be.*
 - A person who is disqualified under section 35 and with knowledge of the disqualification acts as a teacher in a private school is liable, on summary conviction, to a fine of one hundred and fifty dollars*

37. *(1) The Minister, or any public office deputed by him in writing to act as his representative, may enter any premises wherein a private school is being conducted, at any reasonable time during school hours, for the purpose of making enquires and discharging such duties as may be imposed on him by this Act or by Regulations.*

A person who:

- a) Obstructs or resists the Minister or any such officer in the performance of his duties; or*
- b) Willfully makes any false representation to the Minister or any such officer; or*
- c) Willfully refuses to furnish the Minister or any such officer with any information which such person may be required to furnish the Minister or any such officer with any information which such person may be required to furnish by this Act or the Regulations, is liable on summary conviction to a fine of one hundred and fifty dollars.*

MINISTRY OF EDUCATION

1-868-622-2181 ecce@moe.gov.tt

IN THE MATTER OF THE STATUTORY DECLARATIONS ACT CHAPTER 7:04

..... in the island of
(Address)

do solemnly and sincerely declare as follows: -

1. I am the proprietor of which has
been established at
(Address of School)
on.....

2. I am applying for registration of the aforementioned school as evidenced by the documents which I have submitted on the day of 20

3. The documents I have submitted are as follows (*select all that applies*): -

- ☐ Certificate of Business Registration from Ministry of Legal Affairs
- ☐ Water and Sewerage Authority (WASA) approval
- ☐ Inspection Certificate of Approval (Electricity Inspection)
- ☐ Fire Life Safety Inspection Certificate
- ☐ Ministry of Health approval
- ☐ Town and Country Planning approval
- ☐ Police certificate of good character
- ☐ ECCE- Copy of notification to Children's Authority

- ☐ Course Outline (state the content of courses offered) with list of all curricular activities
- ☐ Copies of Teaching staff, Teacher's Registration Certificate, qualifications
- ☐ Copies of teaching staff Certificates
- ☐ Copies of teaching staff Resumes
- ☐ Class and Teacher timetables (primary / secondary)
- ☐ Daily schedule (ECCE)
- ☐ Plan showing layout of school premises
- ☐ Information on class size, number of classes; teachers assigned
- ☐ Framework for evaluation of student's performance
- ☐ Behaviour Policy
- ☐ Health and Safety Policy
- ☐ Procedure for handling Complaints

4. The aforementioned school which accommodates students.
(Type of School -ECCE /Primary / Secondary)

5. The present number of members on staff iscomprising..... teachers,
 clerical staff and ancillary staff.

6. I am duly informed that registration will be followed with site visits and detailed inspections by the
 Ministry of Education.

7. I am further duly informed that I would be given three months from the date of notifications by the
 Ministry of Education of any failure to comply with its standard, to remedy same, failing which,
 the registration will be immediately cancelled.

8. I confirm that no-one is employed who is prohibited from working with children.

9. I confirm that no-one is employed who is not allowed to work in Trinidad and Tobago.

10. I make this declaration conscientiously believing the same to be true and according to the Statutory
 Declarations Act, and I am aware that if there is any statement in this declaration which is false in

fact, which I know or believe to be false or do not believe to be true, I am liable to fine and imprisonment.

DECLARED before me this day of 20.....

Before me,

Commissioner of Affidavits.

SITE VISIT SUMMARY REPORT RE ASSESSMENT FOR PRIVATE SCHOOL REGISTRAION

AREAS OF FOCUS	ASSESSMENT	AREAS FOR IMPROVEMENT	ANY ADDITIONAL COMMENTS
School's arrangements to safeguard and promote the welfare of pupils at the school inclusive of Security arrangements, entry protocols, signage, out of bounds areas, etc			
Particulars of the school's arrangements to ensure that relevant health and safety laws are complied with such as the safety, preservation of health, and the prevention of the spread of disease among students; school's arrangements ensure that relevant health and safety laws are complied with			
Procedure for the handling of complaints from parents of pupils			
Suitable changing accommodation and showers for pupils aged 11 years or over who receive physical education;			
Suitable accommodation for the medical and therapy needs of pupils;			
Suitable drinking water facilities;			
Suitable outdoor space in order to enable physical education in accordance with the school curriculum and pupils to be able to play outside;			

Suitable maintenance schedule for school equipment such as gym equipment, playground equipment, etc. and appropriate systems and staff to guarantee the safety of pupils.			
The size of the classrooms and their equipment;			
The number of children that may occupy each classroom;			
Suitable toilet and washing facilities for the sole use of pupils;			
The necessary toilet facilities provided for staff and visitors			
The registers and other records to be kept by Proprietors of Private Schools, said particulars to be provided to the Minister;			
The general suitability of the premises;			
The suitability of the curriculum and courses and methods of instruction			

Any other general comments/recommendations for more effectively carrying out the provisions of the Education Act, Chap. 39:01 Act, the Occupational Safety and Health Act, Chap. 88:08 and the Children's Community Residences, Foster Care and Nurseries Act, 2000 and other pieces of legislation relating to the welfare and safety of children with respect to Private Schools.			
OVERALL RECOMMENDATION			
NAMES OF SITE VISIT TEAM MEMBERS	POST	SIGNATURE	DISTRICT/DIVISION