



**Government of the Republic of Trinidad and Tobago  
Ministry of Public Administration**

**TITLE:**

**OBLIGATORY SERVICE IN RESPECT OF SCHOLARSHIPS AND  
OTHER TRAINING AWARDS**

Policy Summary	This policy governs the <u>duration</u> of obligatory service for recipients of scholarships and other training awards funded by and through the Government of The Republic of Trinidad and Tobago (GoRTT) and administered by the Ministry of Public Administration, Scholarships and Advanced Training Division (SATD).
Contact	Permanent Secretary, Ministry of Public Administration (Scholarships and Advanced Training Division)
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# **POLICY ON OBLIGATORY SERVICE IN RESPECT OF SCHOLARSHIPS AND OTHER TRAINING AWARDS**

## **1.0 POLICY STATEMENT**

1.1 This policy governs the determination of the duration of obligatory service for scholarships and other training awards granted by and through the Government of the Republic of Trinidad and Tobago (GoRTT) and administered by the Scholarships and Advanced Training Division (SATD). Obligatory service is defined as service in the form of employment with the Government, stated agency or any other approved employment prescribed by Government in fulfilment of the recipient's obligations under the Scholarship Agreement.

1.2 The SATD is committed to the application of this policy in a fair, transparent and just manner. Definition of the terms used in this policy is provided at Section 8.0.

## **2.0 SCOPE OF APPLICATION**

This Policy applies to all recipients of Government Scholarships and other training awards.

## **3.0 TARGET AUDIENCE**

Recipients of all scholarships granted by and through the GoRTT, Guarantors, Permanent Secretaries, Ministries and Departments, Statutory Bodies and State Enterprises.

## **4.0 POLICY ADMINISTRATION**

4.1 All recipients of scholarships and other training awards will sign a Scholarship Agreement which shall outline the obligations of the GoRTT and the recipient.

4.2 All recipients of scholarships and other training awards will be required serve the prescribed period of obligatory service.

4.3 The duration of obligatory service will be based on the cost of the scholarship and will be in accordance with the Policy on the Duration of Obligatory Service in respect of Scholarships and other Training Awards, which is in effect at the time of signing the Scholarship Agreement.

4.4 All recipients of scholarships and other training awards will be required to accept employment in the service of GoRTT or within Trinidad and Tobago, in such capacity and at such remuneration as the GoRTT may determine, for the prescribed period of

obligatory service, such period to be related to the cost of the scholarship and to be determined as indicated hereunder:

For persons whose scholarship agreement was executed on or after **May 23, 2013** the following table will be used to determine the period of Obligatory Service to be served:

<b><u>Cost of Scholarship</u></b>	<b><u>Period of Obligatory Service</u></b>
Up to \$100,000	One (1) year
Over \$100,000 and up to \$300,000	Two (2) years
Over \$300,000 and up to \$400,000	Three (3) years
Over \$400,000 and up to \$600,000	Four (4) years
Over \$600,000	Five (5) years

For persons whose scholarship agreement was executed **prior to May 23, 2013** the following table will be used to determine the period of Obligatory Service to be served:

<b><u>Cost of Scholarship</u></b>	<b><u>Period of Obligatory Service</u></b>
Up to \$50,000	One (1) year
Over \$50,000 and up to \$100,000	Two (2) years
Over \$100,000 and up to \$150,000	Three (3) years
Over \$150,000 and up to \$200,000	Four (4) years
Over \$200,000	Five (5) years

4.5 Obligatory service will commence from the date of the scholar's assumption of duty as an employee in approved employment as detailed in the ***Policy on the Placement and Employment of Recipients of Government Scholarships***.

4.6 The costs The SATD will collate the costs associated and determine the duration to be served.

4.7 The recipient will be advised of the cost and the duration of obligatory service required in fulfillment of the scholar's obligations under the Scholarship.

## **5.0 COMPLIANCE AND REVIEW OF POLICY**

5.1 This Policy will be periodically reviewed and revised where necessary to ensure adherence to the GoRTT's policy objectives.

5.2 Any deviation from this Policy will require the approval of the Cabinet.

5.3 Scholars and other stakeholder will be encouraged to provide feedback on this Policy by clicking [here](#). Such feedback will be considered in the Policy Review Process.

5.4 The Ministry of Public Administration (Scholarships and Advanced Training Division) will seek to ensure that there is strict compliance to this Policy and will continue to review and update Scholarship policies in order to meet the expanding needs of scholars and the GoRTT.

## **6.0 REFERENCE DOCUMENTS**

- (i) Scholarship Agreement.
- (ii) Policy on the Placement and Employment of Recipients of Government Scholarships.
- (iii) Other Policies pertaining to Scholarships offered by the Government of Republic of Trinidad and Tobago.

## **7.0 EFFECTIVE DATE OF THE POLICY**

This policy will come into effect on May 23, 2013.

## 8.0 DEFINITIONS AND TERMS

- (i) A **scholarship** is defined as an award administered by the government for the purpose of pursuing a stated course of study for a specified duration at an accredited academic institution locally or abroad.
- (ii) A **scholar** is defined as a recipient of a scholarship offered by or through the Government of Trinidad and Tobago and the primary party to the Scholarship Agreement who will perform the obligatory service in accordance with the Scholarship Agreement.
- (iii) Obligatory service is defined as service in the form of employment with the Government, stated agency or any other approved employment prescribed by Government in fulfilment of the scholarship recipient's obligations under the Scholarship Agreement.
- (iv) The **cost of a scholarship** is the total amount expended on a scholar for the purpose of pursuing a course of study and shall be calculated in total to determine the duration of a service bond.
- (v) A **Scholarship Agreement** is a legally binding agreement between the Government of Trinidad and Tobago and the recipient of a scholarship offered by and through the Government of Trinidad and Tobago.
- (vi) The **duration of the obligatory service** will be determined based on the cost of the scholarship.
- (vii) The **Permanent Secretary** is the official head of the Ministry of Public Administration with overall responsibility for all decisions and accounting matters.